

# Scan Count Pro Tutorial

Common Settings for Quick Setup



# Outline for Scan Count Pro

- Suggested Settings for:
  - [Serial Number Collection](#)
  - [Item and Quantity](#)
  - [Item and 1 Serial Number](#)
  - [Item and 2 Serial Numbers](#)
  - [Location and Asset Tag](#)
  - [Package Delivery](#)
- Other Functions
  - Exporting Scanned Data
  - Product Support

# About Scan Count Pro

Scan Count Pro is a versatile software application which allows users to configure the input fields many ways to create an Excel file in the desired manner.

This file will guide you to configure your scanner in common ways. There are more possibilities than we have outlined in this document. Contact MSS Software if you would like a recommendation for your specific scenario.

Visit [www.mss-software.com](http://www.mss-software.com) for more information.

# Serial Number Collection

- Capture just a single input such as Serial Number
- The 3<sup>rd</sup> input field is always “shown”. In this example, it is named Serial

Data Export CSV Results Shown Below:

	A	
1	Serial	
2	22360B3A1D	
3	22360B3A1A	
4	22360B39F2	
5	22360B39A4	
6	22360B39EE	
7		
8		

## Configured App

Inventory

Serial

Serial	Del
22360B3A1D	X
22360B3A1A	X
22360B39F2	X
22360B39A4	X
22360B39EE	X

## How to Configure

Settings

Prompts

Location Show Repeat

Bin Show Repeat

Serial Show Repeat

Qty Show Repeat

Save Date/Time

Export Data Header

Data Transfer

File Only

# Item and Quantity

- Capture an Item code and Quantity

Data Export CSV Results Shown Below:

	A	B	
1	Item	Qty	
2	411381254	20	
3	84523684	13	
4	14566924	32	
5			

Configured App

The screenshot shows the 'Inventory' app interface. At the top, there is a blue header with a back arrow and the title 'Inventory'. Below the header, there are two input fields: 'Item' and 'Qty'. Each field has a grey rounded rectangle with a vertical line on the left and a grey circle with three horizontal lines on the right. Below the input fields, there is a table with three columns: 'Item', 'Qty', and 'Del'. The table has four rows of data:

Item	Qty	Del
14566924	32	X
84523684	13	X
411381254	20	X

How to Configure

The screenshot shows the 'Settings' app interface. At the top, there is a blue header with a back arrow and the title 'Settings'. Below the header, there are two sections: 'Prompts' and 'Data Transfer'. The 'Prompts' section has a table with three columns: 'Prompts', 'Show', and 'Repeat'. The 'Data Transfer' section has a table with two columns: 'Data Transfer' and 'Status'.

Prompts	Show	Repeat
Location	<input type="radio"/>	<input type="radio"/>
Bin	<input type="radio"/>	<input type="radio"/>
Item	<input type="radio"/>	<input type="radio"/>
Qty	<input checked="" type="radio"/>	<input type="radio"/>
Save Date/Time	<input type="radio"/>	
Export Data Header	<input checked="" type="radio"/>	

Data Transfer	Status
File Only	<input checked="" type="radio"/>

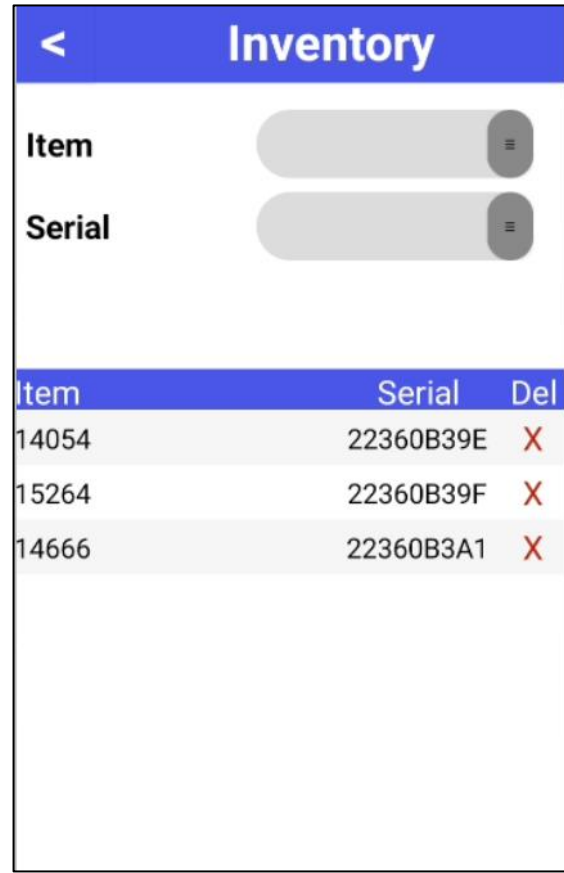
# Item and 1 Serial Number

- Capture an Item code and Serial Number
- Example: you are receiving a pallet of electronics and need to create a list of serial numbers and the asset tag associated with it
  - Item: asset tag
  - Serial: the serial of the item

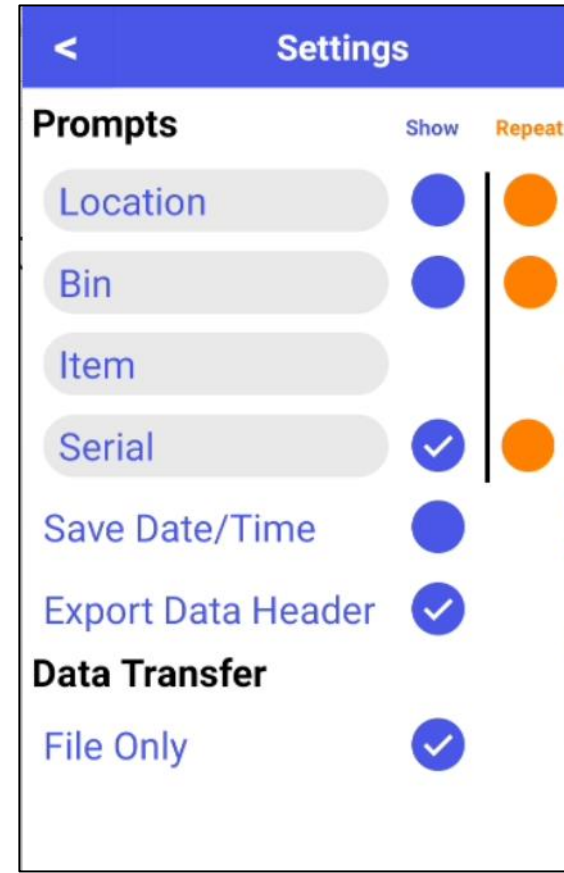
Data Export CSV Results Shown Below:

	A	B	
1	Item	Serial	
2	14666	22360B3A1	
3	15264	22360B39F	
4	14054	22360B39E	
5			

Configured App



How to Configure



# Item and 2 Serial Numbers

- This configuration allows you to capture 2 serial numbers associated with an item.
- Example:
  - Item is a Dell server asset tag
  - Serial 1 is for the server
  - Serial 2 is for the hard drive

Data Export CSV Results Shown Below:

	A	B	C	
1	Item	Serial 1	Serial 2	
2	10001	22360B3AD	22360B3A1	
3	10002	22360B39F	22360B39A	
4	10003	22360B39E	22180B652A	
5	10004	22164B5503	22262B803E	
6				

## Configured App

The screenshot shows the 'Inventory' app interface. At the top, there is a blue header with a back arrow and the title 'Inventory'. Below the header, there are three input fields: 'Item', 'Serial 1', and 'Serial 2'. Each field has a grey background and a small menu icon on the right. Below the input fields, there is a table with the following columns: 'Item', 'Serial 1', 'Serial 2', and 'Del'. The table contains four rows of data:

Item	Serial 1	Serial 2	Del
10004	22164B5503	22262B803E	X
10003	22360B39E	22180B652A	X
10002	22360B39F	22360B39A	X
10001	22360B3AD	22360B3A1	X

## How to Configure

The screenshot shows the 'Settings' app interface. At the top, there is a blue header with a back arrow and the title 'Settings'. Below the header, there are two sections: 'Prompts' and 'Data Transfer'. The 'Prompts' section has a 'Show' column with blue circles and a 'Repeat' column with orange circles. The 'Data Transfer' section has a 'File Only' option with a blue circle and a checkmark.

Prompts	Show	Repeat
Location	<input type="checkbox"/>	<input type="checkbox"/>
Item	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Serial 1	<input type="checkbox"/>	<input type="checkbox"/>
Serial 2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Save Date/Time	<input type="checkbox"/>	<input type="checkbox"/>
Export Data Header	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Data Transfer**

File Only	<input checked="" type="checkbox"/>
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# Location and Asset Tag

- This configuration allows you to capture multiple asset tags and associate them to a room
- Example:
  - You need to go into a room and scan each item
  - The Location field “Repeats” so you only need to scan it once.

Data Export CSV Results Shown Below:

	A	B	C
1	Location	Asset Tag	
2	SP123	14054	
3	SP123	16832	
4	SP123	24705	
5	SP123	75328	
6			

## Configured App

The screenshot shows the 'Inventory' app interface. At the top, there is a blue header with a back arrow and the title 'Inventory'. Below the header, there are two input fields: 'Location' with the value 'SP123' and 'Asset Tag' which is currently empty. Both fields have a three-dot menu icon to their right. Below the input fields is a table with three columns: 'Location', 'Asset Tag', and 'Del'. The table contains four rows of data, all with 'SP123' in the 'Location' column and various asset tags in the 'Asset Tag' column. Each row has a red 'X' in the 'Del' column.

Location	Asset Tag	Del
SP123	75328	X
SP123	24705	X
SP123	16832	X
SP123	14054	X

## How to Configure

The screenshot shows the 'Settings' app interface. At the top, there is a blue header with a back arrow and the title 'Settings'. Below the header, there are two sections: 'Prompts' and 'Data Transfer'. The 'Prompts' section has two columns: 'Show' and 'Repeat'. The 'Show' column has blue circles with white checkmarks, and the 'Repeat' column has orange circles with white checkmarks. The 'Data Transfer' section has a blue circle with a white checkmark.

	Show	Repeat
Bin	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Location	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Asset Tag	<input type="checkbox"/>	<input type="checkbox"/>
Serial	<input type="checkbox"/>	<input type="checkbox"/>
Save Date/Time	<input type="checkbox"/>	
Export Data Header	<input checked="" type="checkbox"/>	
Data Transfer	<input checked="" type="checkbox"/>	
File Only	<input checked="" type="checkbox"/>	

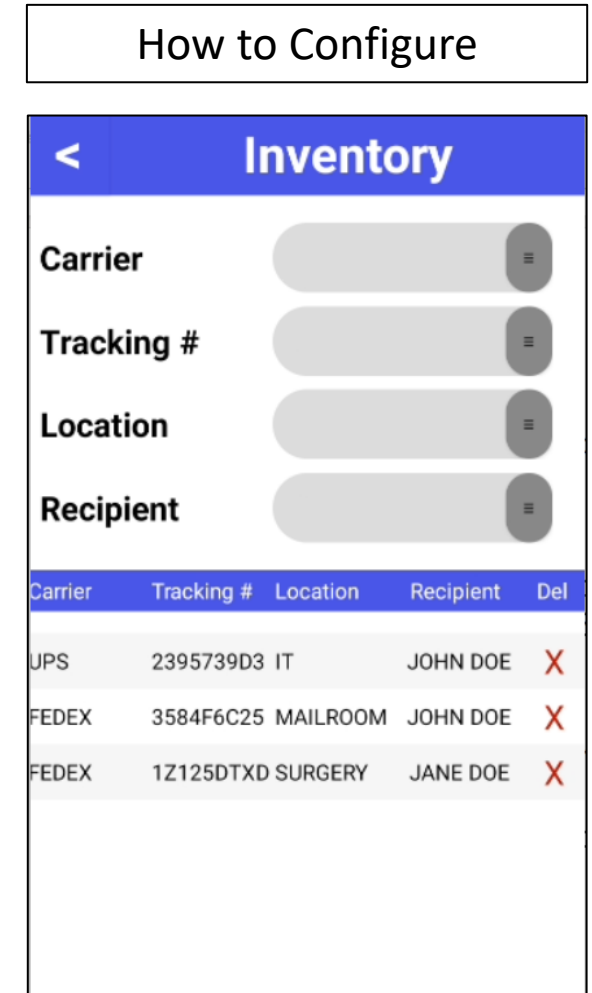
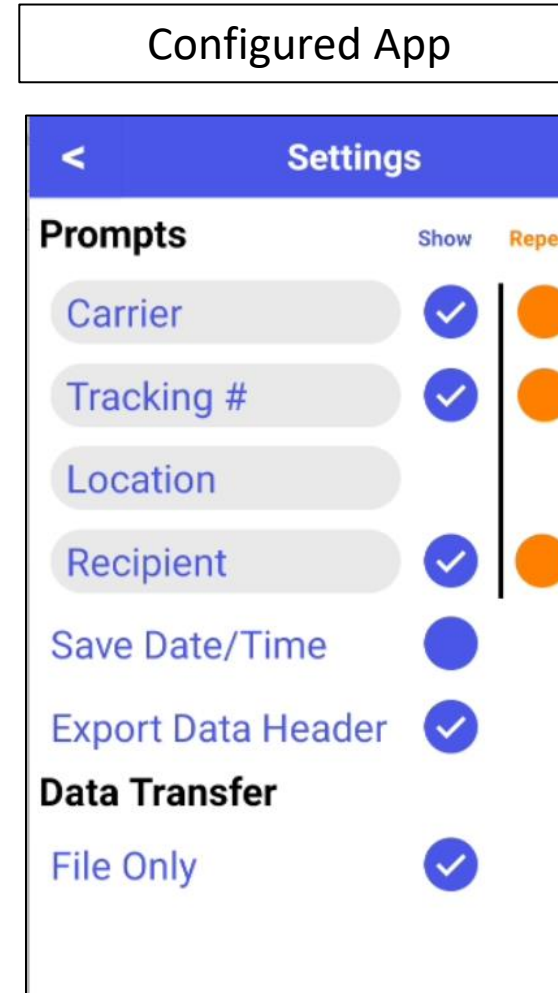


# Package Delivery

- This configuration allows you to capture information relating to delivered packages being moved to new locations.
- Example:
  - You receive a box at the loading dock that has equipment for the Surgery Dept.
  - Track the Carrier who delivered the package along with the tracking number
  - Record the location and recipient of the package after it leaves the loading dock

Data Export CSV Results Shown Below:

	A	B	C	D	
1	Carrier	Tracking #	Location	Recipient	
2	FEDEX	1Z125DTXD	SURGERY	JANE DOE	
3	FEDEX	3584F6C25	MAILROOM	JOHN DOE	
4	UPS	2395739D3	IT	JOHN DOE	
5					

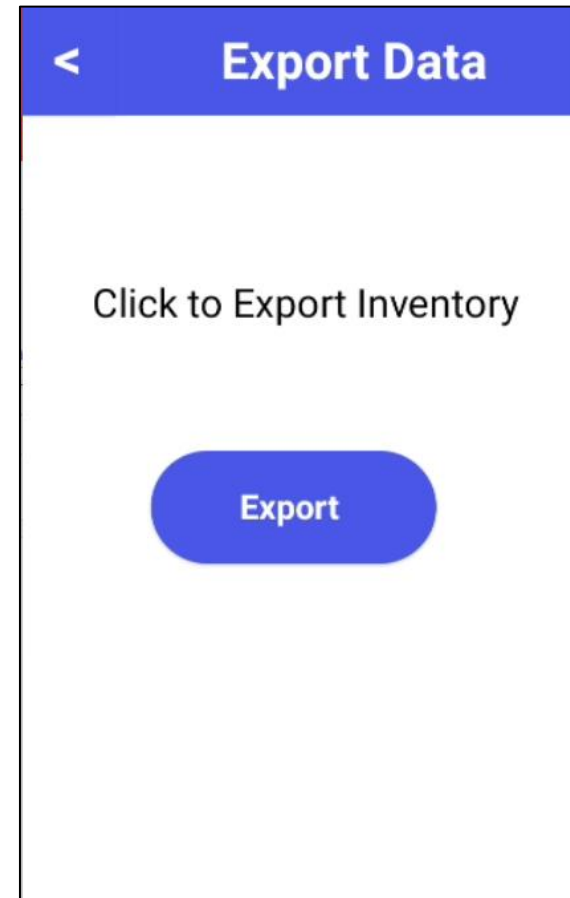
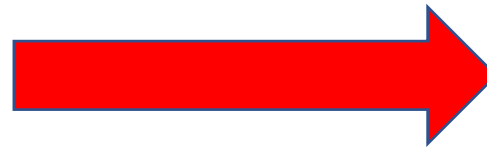


# How to Export Scanned Data

When you are ready to transfer scanned data follow these steps:

1. Return to the Main Menu and tap on option **2.Transfer**

2. Tap the **Export** button

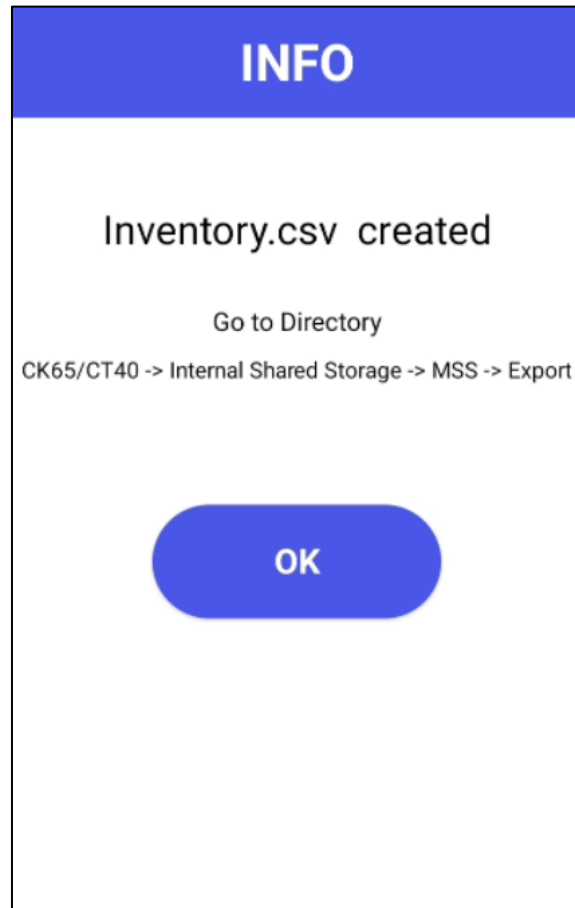


*(note if there is no inventory collected you will see an "Inventory is Empty" message)*

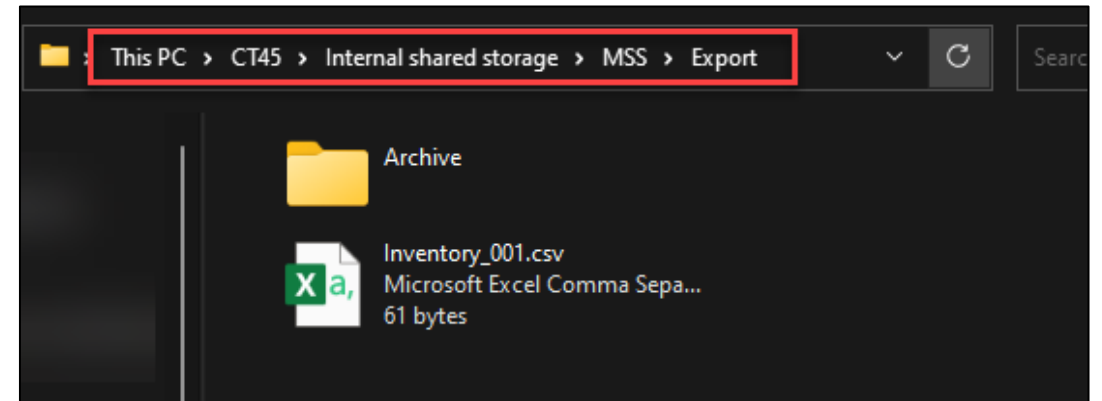


# How to Export Scanned Data (cont.)

3. The scanner will create the inventory.csv file and display the file path to access it



4. Use the File Explorer on your PC to navigate to the file path and access the csv data file



	A	B	C	D
1	Carrier	Tracking #	Location	Recipient
2	FEDEX	1Z57E124578	SURGERY	J.MATTHEW
3	USPS	452ERS45455	IT	H.BRETT
4	UPS	45214B35456	SURGERY	L.WALTZ
5	DHL	TRCK4584294	MAILROOM	F.SMITH
6				